



TERMS OF REFERENCE

Vacancy no:	TZ 006
Position title:	Project Officer
Location:	Nyamisati, Tanzania
Countries of Coverage:	Tanzania
Reporting to:	Team Leader, Tanzania
Expected start date:	As soon as possible
Type of contract:	1 year initially, with the possibility of extension

BACKGROUND

Wetlands International is dedicated to safeguarding and restoring wetlands for people and nature. We are driven by the knowledge that safeguarding and restoring wetlands is urgent and vital for water security, biodiversity, climate regulation, sustainable development and human health. A Supervisory Council and a Board of the Association of 35 national government and nongovernmental organization members govern our global not-for-profit network of 20 independent offices. We bring knowledge into policy and practice, connect local actions in 100 countries to make a global difference, we catalyse actions that support those that use or depend on wetlands, and we are passionate about the positive change we make for people and nature. See our website (www.wetlands.org) for more information on the values, strategies and policies that guide our work.

In Tanzania, Wetlands International is undertaking several projects in the Rufiji Delta, first of which is the Mangrove Capital Africa Programme. The overall goal of the programme is to safeguard and restore mangrove ecosystems in East and West Africa for the benefit of people and nature. This is being achieved through the following building blocks:

- **ACT:** implementing actions on the ground with local communities and practitioners;
- **KNOW:** collating and disseminating information on status and trends of mangrove made available for better decision making;
- **LEARN:** building practitioners' capacity and raising awareness about the values of mangroves; and
- **PLAN:** influencing public and private policies and development plans at local, national and regional levels.

To scale-up and complement the Mangrove Capital Africa Programme, Wetlands International together with WWF Germany and WWF Tanzania Country Office will be implementing a Blue Action Fund supported project titled '*Strengthening Marine Protected Area Management in Rufiji-Mafia-Kilwa Seascape, Tanzania*'. The project aims to improve management effectiveness in the marine protected areas (MPAs) and associated buffer zones within the Rufiji-Mafia-Kilwa seascape to maintain and improve its ecological values and livelihoods.

Wetlands International will lead interventions under 'Work package four', which focuses on the Rufiji Delta Mangrove Forest Reserve. Specific outputs under this Work Package include: Mangrove Management Plan developed; instruments and capacities for implementation of management plans strengthened; and sustainable livelihoods of mangrove adjacent communities strengthened.

JOB SUMMARY

The Project Officer will be responsible for the effective implementation of the Blue Action Fund Project activities on Rufiji Delta. The role includes mobilisation and capacity strengthening of target stakeholders to plan and implement measures that will contribute towards the overall project objective. Activities include joint identification of sustainable business opportunities for community groups; conducting market surveys and developing business plans for identified mangrove products; stimulating sustainable livelihood alternatives and developing value chains and other financial incentive mechanisms to link livelihoods and conservation measures.

SPECIFIC DUTIES

He/she will have the following responsibilities and functions:

- Develop and maintain relationships with key stakeholders and partners;
- Facilitate capacity needs assessments and trainings for stakeholders based on identified needs;
- Facilitate consultative engagement meetings for effective and efficient planning and implementation;
- Conduct mapping and assessments of potential alternative livelihood options;
- Coordinate specific actions between Beach Management Units and Village Natural Resource Committees, ensuring there is no conflict;
- Monitoring progress in implementation of the Mangrove restoration protocol;
- Introduce the Bio-rights approach (conservation agreements) and other financial incentive mechanisms to link livelihoods development and conservation measures;
- Overseeing the development and dissemination of abridged versions of the Rufiji Delta Mangrove Management Plan
- Maintain effective communications with other project staff;
- Monitor project progress and submit quarterly and annual work plans and budgets; and
- Perform any other related functions as may be required by Wetlands International.

EDUCATIONAL QUALIFICATIONS, EXPERIENCE AND COMPETENCIES

Education

A minimum of a Master's degree in environmental/natural resource management related disciplines – Geography, Development Studies or related fields.

Experience

Required:

- A minimum of five years' experience in fields related to the assignment;
- Practical and technical experience in Natural Resources Management, Community Development, Stakeholder engagement;
- Understanding of multi-level institutional arrangements in Tanzania and the Western Indian Ocean Region;
- Proven experience in supporting capacity building of diverse stakeholders on governance, institutional strengthening, natural resources management and alternative livelihoods;
- Experience in documentation and knowledge management;
- Ability to work under pressure to pursue multiple tasks simultaneously to successful conclusions; and
- Demonstrate high level of integrity.

Skills

- Strong communication skills (both oral and written) with capacity to independently draft and disseminate outputs;
- Skills in project planning, monitoring and reporting
- Fluency in both spoken and written English and Swahili;
- Proficient in office applications (MS Word, Excel and PowerPoint), and other web-based applications; and
- Proven experience in fundraising and resource mobilisation.

How to apply

Candidates should apply by sending:

- An updated Curriculum Vitae
- A cover letter, indicating motivation for the position
- Names and contact details of three professional referees

Send your application to HREastAfrica@wetlands-africa.org clearly marked Application for Project Officer Tanzania no later than 12 June 2019

- Women candidates are highly encouraged to apply
- Only shortlisted candidates shall be contacted